Email Setup with Outlook Mobile App

UCF Email Setup
NOTE: The following setup and screenshots were taken with a Samsung Galaxy S5. Depending on model, setup screens may vary.

1. Open the Outlook app, which can be downloaded in the Apple or Google Play Store.

![Outlook App Image]
2. Enter your email address.
3. When redirected to the ADFS page, input your NID@ucf.edu and password. Then Sign On.
4. Allow Outlook access to your device by selecting **Activate**.

![Image of device administrator activation screen]

**Outlook Device Policy**

mark.crowe@ucf.edu requires Outlook to manage device security. Canceling will delete the restricted accounts on Outlook.

Activating administrator will allow Outlook to perform the following operations:

- **Set password rules**
  Control the length and the characters allowed in screen-unlock passwords.

- **Monitor screen-unlock attempts**
  Monitor the number of incorrect passwords typed when unlocking the screen, and lock the phone or erase all the phone's data if too many incorrect passwords are typed.

- **Lock the screen**
  Control how and when the screen locks.

- **Set storage encryption**
  Require that stored app data be encrypted.
5. You will provided the option to enable encryption on your device.
6. Lastly, Outlook will help get you started with a quick guide through the app. Then you are set!